

**Health & Human Services Committee**  
**June 25, 2024**  
**Minutes**

**Members Present:** Committee Chair Anthony Doldo, Legislators Tina Bartlett-Bearup, Christopher Boulio, Frances Calarco, Board Chair William Johnson

**Others Present:** Legislators Philip Reed, Michael Montigelli, Daniel McBride, James Nabywaniec, Patrick Jareo, Robert Ferris, Steel Potter, County Administrator Robert Hagemann, Deputy Administrator Dylan Soper, County Attorney David Paulsen, Office for the Aging Deputy Director Louise Haraczka, Community Services Director Timothy Ruetten, Public Health Director Stephen Jennings, DSS Commissioner Karen Marcum, CAPC Executive Director Craig Cashman, CAPC Family Center Director Caroline Feasler, Cornell Cooperative Extension Community Development Leader Mitch McCormick, Confidential Secretary Jill Jones

Chairman Doldo called the meeting to order at 6:00 p.m. The Committee approved the minutes of the May meeting without objection or correction. Chairman Doldo offered Privilege of the Floor, however no one present wished to address the Committee.

CAPC Executive Director Craig Cashman thanked the Board for their support of the Mobile Food Pantry and said CAPC has collaborated with Cornell Cooperative Extension on this project and introduced Cornell Cooperative Extension Community Development Leader Mitch McCormick and CAPC Family Center Director Caroline Feasler to give a presentation. Mr. McCormick and Ms. Feasler started out separately to solve a community issue and ended up collaborating for a better overall program.

Mr. McCormick detailed the efforts of Cooperative Extension since 2021 through the establishment of the Jefferson County Food Policy Council to identify priority goals across the food system in Jefferson County; one of those goals was a mobile food pantry to increase access to affordable and high quality food. Cooperative Extension applied for funding through a USDA Regional Food Systems Partnership Grant to address some goals of the Food Policy Council, and it is through this funding that they can allocate \$50,000 per year for three years to the mobile food pantry. It was through the Food Council that he met Ms. Feasler and learned CAPC had funding from the County also for a mobile food pantry and they decided to combine their efforts and funding.

Ms. Feasler said initially the mobile food pantry was to serve the senior citizen housing units in the County as that became an evident need during the Covid-19 pandemic. ARPA funding was allocated to them from the County for this purpose and following assessment it was decided that a mobile food pantry would best serve the needs of all low income residents and specifically those who lived in rural areas. She said the \$55,000 allocation went primarily for the purchase of their van for the program. With regard to locations they scouted sites and tried to find where the greatest needs and gaps were in the County and started with two sites (Black

River and Evans Mills) and are progressing from there. She detailed how the program works said they are constantly assessing for needs and other areas of the County that can be served. They are also reaching out the Food Bank of Central New York for funding to support this initiative as there is a great need for this service. Mr. McCormick and Ms. Feasler answered questions of legislators with regard to the program.

Chairman Doldo introduced a resolution Authorizing An Agreement for the Provision of Caregiver Services Program to Provide Music Therapy for Older Adults who receive Respite Services and Amending the 2024 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator Bartlett-Bearup and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Doldo introduced a resolution Amending An Agreement for Provision of Respite Services with the Alzheimer's Disease and Related Disorders Association, Inc. and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator Boulio and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Doldo introduced a resolution Appointing Member to the Office for the Aging Advisory Council and entertained a motion for consideration. A motion was duly made by Legislator Bartlett-Bearup seconded by Legislator Peck and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Doldo introduced a resolution Authorizing An Agreement for Provision of Certain Professional Services to the Medical Examiner's Office and entertained a motion for consideration. A motion was duly made by Legislator Peck seconded by Legislator Calarco and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Doldo introduced a resolution Accepting Funding and Authorizing an Agreement in Connection With Public Health Emergency Preparedness Program and entertained a motion for consideration. A motion was duly made by Legislator Peck seconded by Legislator Calarco and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Doldo introduced a resolution Amending the 2024 County Budget Relative to Public Health Department Accounts for the Purchase of Wastewater Sampler Equipment and entertained a motion for consideration. A motion was duly made by Legislator Boulio seconded by Legislator Peck and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Doldo introduced a resolution Authorizing Amended Agreement with Center for Disease Detection for Laboratory Services in Connection with the Public Health Service Diagnostic and Treatment Center and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator Boulio and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Doldo introduced a resolution Appointing Member to Jefferson County Public Health Service Professional Advisory Committee and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator Peck and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Doldo introduced a resolution Re-Appointing Member to Emergency Medical Services (EMS) Advisory Board and entertained a motion for consideration. A motion was duly made by Legislator Bartlett-Bearup seconded by Legislator Boulio and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Doldo introduced a resolution Amending 2024 County Budget Relative to Additional Revenue From NYS Office of Children and Family Services for Enhanced Adult Protective Services and entertained a motion for consideration. A motion was duly made by Legislator Peck seconded by Legislator Bartlett-Bearup and there being no debate, the Committee agreed to sponsor the resolution as presented.

There being nothing further business of the Committee, on a motion by Legislator Bartlett-Bearup seconded by Legislator Peck and unanimously carried, the meeting was adjourned at 6:28 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dylan M. Soper", with a long horizontal flourish extending to the right.

Dylan M. Soper  
Interim Clerk of the Board